

Lansdowne College

40-44 Bark Place London W2 4AT
 tel: 020 7616 4400 fax: 020 7616 4401
 email: education@lansdownecollege.com
 www.lansdownecollege.com

For Office Use Only
Date
Fee
Ref No.

Student Information

Title
First Name
Surname
Address
Postcode

Telephone (Day)
Telephone (Evening)
Email address
Date of Birth
Current School

Details of person responsible for paying fees
Name
Address
Postcode
Tel
Fax

Address of student during course (if different)
Address
Postcode
Tel
Fax

Course Details (please give details of all the subjects you intend to study at Lansdowne)

	Subject 1	Subject 2	Subject 3	Subject 4	Subject 5
Subject					
Level: GCSE/ AS/A2					
If not full course unit title					
Exam Board					

Please indicate the weeks you are available	
Available ✓ Unavailable ✗	
Week 1 11/4/11- 15/4/11	
Week 2 18/4/11- 22/4/11	

How did you hear about Lansdowne?

EASTER REVISION 2011 ENROLMENT FORM

Please list below any specific areas of difficulty you may have, continue on a separate sheet of paper if necessary

In order to enrol, this form must be signed by the student and by the person responsible for the payment of fees, and sent to the Course Director together with a non-refundable deposit of £100. If the application is made after two weeks prior to the course commencement date the full fee should be enclosed.	
I wish to be enrolled for a course at Lansdowne, and undertake to abide by the terms and conditions, which I have read and understand.	
Signature of student	Date
I have read and agree to the terms and conditions of Lansdowne as stated below, I undertake to pay the fees as they are due.	
Signature of person responsible for fees	Date
Name of Signatory	

Payment details

If you wish to pay by cheque, please make cheques payable to 'Lansdowne College' and post them to:

FAO The Bursars' Dept.
Lansdowne College
40-44 Bark Place
London W2 4AT

You are also welcome to pay by card over the phone by dialling Lansdowne on 020 7616 4430 and asking for Lara.

Otherwise if you wish to make a payment by bank transfer our bank details are as follows:

Barclays Bank plc Charities and Education Team, Level 27, 1 Churchill Place, London E14 5HP

ACCOUNT NUMBER: 90536334
ACCOUNT NAME: LANSDOWNE TUTORS LTD, T/A LANSDOWNE I.S.F.C.
SORT CODE: 20-65-82
SWIFT NO: BARCGB22
IBAN NO: GB98BARC20658290536334

Please ensure that any payment made directly into our account is referenced with the student's name so that it can be identified.

Terms and Conditions

- The fees due are those published in the Easter Revision brochure and are payable two weeks prior to the course start date.
- If written notice of a student's withdrawal from a course is received two weeks before the course starts, any fees will be refunded after deduction of a cancellation charge of £100. If a student withdraws from a course two weeks prior to a course starting or after, the full fees remain payable.
- Groups will run subject to demand. In the event of a course being cancelled or not available on the week marked with a ✓ in the available weeks section and it is not possible to study the course on an alternative week, a full refund of fees will be made for that course.
- Fees will not be refunded under any circumstances other than that provided for in paragraphs 2 and 3 above.
- Lansdowne accepts no liability for loss of or damage to any personal property.
- Students should be aware that they are attending a Lansdowne course to study, and are expected to behave responsibly at all times. Activity that could cause disturbance to other students or College staff will result in instant dismissal from the course. In such a case no refund of fees will be made.
- Lansdowne reserves the right to reduce the number of hours tuition for courses with one or two students to the following levels:

	A2 Level	AS/GCSE
Two Students	24 hours	12 hours
One Student	12 Hours	6 Hours

Return to: The Course Director, Easter Revision Programme, Lansdowne College, 40-44 Bark Place, London, W2 4AT